

# Montmorency Secondary College

## INTERNET USAGE

### POLICY

#### **Rationale:**

- Discriminating and effective use of the Internet and/or school intranet provides students with unprecedented opportunities to obtain information, engage in discussion, and liaise with individuals, organisation and groups world-wide so as to increase skills, knowledge and understanding.

#### **Aims:**

- To improve student learning outcomes by increasing access to worldwide information.
- To develop skills in discriminate, safe and appropriate Internet and computer usage.

#### **Implementation:**

- Our school actively supports access by students to the widest variety of information resources available, accompanied by the development of the skills necessary to filter, analyse, interpret and evaluate information encountered.
- Students and staff at our school will have access to censorship filtered Internet and email access.
- All students and staff will have their own password protected Internet account and log on. Such access is a privilege that infers responsibility, and is not simply a right to be expected.
- Students will be held responsible for all activity that occurs under their log-in and password.
- Student behaviour when using school computers and networks, when using the Internet and e-mail, and when engaging in any activity with school computers must be consistent with the school's Student Engagement and Wellbeing policy.
- The school undertakes to ensure that information published on the Internet by students or the school is of a high standard, and meets legal requirements and standards of general practice within the community in relation to copyright, safety and decency.
- Guidelines on access rights will be defined for different user levels. Restricted access shall be available to guest users for specific purposes only.
- Consequences of publishing, accessing or failing to notify a coordinator of inappropriate material shall include the removal of access rights and other sanctions as appropriate.
- Signed parent and student consent (see below) is required to be completed in order to gain access to the Internet, or to publish work, photos or videos on the Internet.
- Privacy of students, parents, staff and other users must be recognised and respected at all times. Student's will only identify themselves on the Internet by their first name and last initial.
- Costs associated with excessive Internet usage will be borne by students.

*Please Note: This policy should be read in conjunction with the school's **Student Engagement and Well-being, Anti-Bullying and Cyber Bullying policies.***

#### **Evaluation:**

- This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council in....

May 2010

## MONTMORENCY SECONDARY COLLEGE

### INTERNET / EMAIL CODE OF PRACTICE

#### Student Agreement

I agree to use the Internet and email at our school in a responsible manner for educational purposes as directed by a teacher.

- I understand that I will be allocated a personal log-in and a password and I will be responsible for all activity that occurs under my log-in and password. I will therefore not provide my log-in or password details to others.
- I will not use the Internet or networks at school to access or create web pages, computer files, newsgroups, chat groups or other materials that would be considered offensive in the judgement of the college, or infringe the Student Engagement and Well-being policy.
- I will be courteous and use appropriate language when communicating on the Internet, and will report to the teachers any instances of inappropriate communication to me.
- I will accept responsibility in regard to copyright protected material and plagiarism. I will not download and redistribute software, games, music, graphics, videos or text unless authorised to do so by the copyright owner, and will not attempt to present somebody else's work as my own.
- I will not reveal personal information including my Internet password/s to others, and will not distribute names, addresses, credit card details or telephone numbers of others or myself via the Internet or school network unless required by the College to do so.
- I understand that I may be liable for the costs of excessive Internet usage.
- Consistent with the Student Engagement and Well-being policy, I will be denied all access to school computers and or the Internet for a time to be determined by the College and may face further disciplinary action if I violate any of the terms of this agreement.

**STUDENT NAME:**   
**STUDENT SIGNATURE:**   
**DATE:**

#### Parent/Guardian Agreement:

I understand the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material.

I do/do not consent to my child using the Internet at school for educational purposes in accordance with the Student Agreement above.

I do/do not consent to my child having their first name (last initial) published on the school's Internet site if appropriate.

I do/do not consent to my child having their picture published on the school's Internet site.

**PARENT NAME:**   
**PARENT SIGNATURE:**   
**DATE:**