

Montmorency Secondary College

FUND RAISING

POLICY

Rationale:

- Fund raising contributes to the school's ability to provide a diverse range of quality programs, and provides opportunity for the College community to make significant contributions to charitable organizations.

Aims:

- To raise sufficient funds to achieve the educational goals of the school and to support a program of fund raising for donations to charitable organisations.

Implementation:

- In accordance with Regulation 8.19 of the Education Regulations 1988, School Council may raise funds for school purposes by conducting local efforts or amusements.
- School Council can seek voluntary contributions and/or fund raising from parents in accordance with departmental requirements and expectations.
- All major fund raising proposals / activities (as outlined below) must have prior approval of the School Council to proceed. These fall into four categories:
 1. School community fund raising for school betterment
 2. School community fund raising for a worthy charity
 3. School community fund raising for an individual student to attend, or compete in, an event of special significance that they would otherwise not have the individual means to afford.
 4. Fund raising by a group of students to assist with the costs associated with an extra-curricular activity such as an overseas trip
- The Finance sub-committee of School Council will have responsibility for providing advice and recommendations to School Council in relation to sponsorships, donations and fund-raising.
- All fund raising events must have appropriate internal control mechanisms, and must have a specific focus so that contributors understand the purpose of the fund raising activity. Beneficiaries of the funds raised must be clearly identified and nominated in advance of approval being granted. In addition, all concerned parties must clearly understand how the funds raised are to be equitably dispersed.
- Any fund raising directly related to the leasing of promotional space on fences, buildings or land is subject to approval from the Manager, Property Unit prior to entering into any agreements.
- Appropriate sponsorships may be sought from industry and commerce so long as they benefit the school, have educational value, and do not involve associations with undesirable products, services or companies such as alcohol or tobacco products.
- Any fund raising involving school-initiated raffles or bingo must be undertaken with the permission and under the instructions of the Raffles & Bingo Permits Board.
- All fund raising activities will be identified as such, and only involve voluntary participation.
- All profits (and losses) associated with major fundraising activities will be reported to the wider community via School Council.
- Fund raising activities will not involve the sale of non-nutritious foods unless specific School Council permission is sought and granted.

Evaluation:

- This policy will be reviewed regularly as part of the school's three-year review cycle.

This policy was last ratified by School Council in....

June 2013